

# DVD Duplication Order Form



Print this form out, fill in, sign and send with your check or money order to:

**Audio Video Workshop – 703 Woodside Rd. #3, Redwood City, CA 94061**

**Orders will be processed and you will be contacted within 24 hours.**

\* California residents add 9.25% sales tax to total of order. **Please Print Clearly.**

Name \_\_\_\_\_ Phone # (     ) \_\_\_\_\_

Email: \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If paying by credit card, **VISA/MC#** \_\_\_\_\_ Exp. Date \_\_\_\_ / \_\_\_\_

3 or 4 Digit Bank Code on back of Card: \_\_\_\_\_ **Signature** \_\_\_\_\_

	Quantity	Price Each	Total
<b>DVD Copies</b>			
Circle <b>Packaging</b> (Paper sleeve / Slim Jewel / C-Shell / DVD Case) <b>-Includes assembly-</b>			
Circle <b>Packaging</b> (Paper sleeve / Slim Jewel / C-Shell / DVD Case) <b>-No assembly / Spindle – Packaging in box - Discounted Rate \$</b>			
Misc. -			
Misc. -			
<p><i><b>Return Shipping/handling for DVD Copies.</b></i></p> <p>Shipping cost depends on weight, distance, and type of shipping service. UPS Ground usually costs \$7 - \$14 within the 48 contiguous states.</p>		<i>Sub Total</i>	
		<b>Shipping</b>	\$7 - \$14
		<b>Tax</b> (CA 9.25)	
		<b>Total*</b>	

**\*If the price of work to be preformed is more than this estimate - we will contact you**

**What do you want printed on your DVD? BlackText or Full Color?**

Ex: Smith Family Memories

Jan. '88 – July '89

Line 1) \_\_\_\_\_

Line 2) \_\_\_\_\_

Line 3) \_\_\_\_\_

**Full Color Image? Use our Photoshop DVD ARTWORK TEMPLATE & Save to a separate disc – Send w/order**

**Please read and sign.** I hereby authorize Audio Video Workshop to duplicate this disc. I own all rights to this disc and will not hold Audio Video Workshop liable for copyright infringement. I assume full responsibility for obtaining releases when required for sale and distribution. I agree to hold harmless and indemnify Audio Video Workshop for any and all liability and/or claim arising from this transaction. If I am paying by credit card, I authorize the charges for the costs associated with this order including shipping/handling and any applicable taxes.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Remarks \_\_\_\_\_